



Updated Responses to Questions
RFP No. 2017-LRDP-001
January 26, 2017

Question 1: Would you please let us know the spacial distribution of household respondents between urban and rural areas? Regarding rural, what proportion lives in disperse areas?

Response to Question 1: We will select two rural enumeration areas per municipality for the household survey. There will not be any urban household data collection. We will also eliminate very remote/disperse areas from the sampling frame in each municipality.

Question 2: We would appreciate you to briefly clarify the household survey sampling design you have in mind. A better understanding would help us properly propose how to implement it in the field. The RFP provides some clues: you´d provide us with a list of beneficiaries with contact info (nothing is said about HH controls that are currently a blind box for us). You do not require a statician however your evaluation criteria scores sampling methodology. You expect us to support the randomization and sampling process by means of tablets software.

Response to Question 2: We will provide the list of 50 municipalities and work with the firm to sample the enumeration areas for the data collection. Within the enumeration areas, a random selection of households will need to be sampled. We do not have a list of the households - only a list of the municipalities. Therefore, the firm can propose their preferred household sampling procedure. We have tablets with a randomization program that can help the firms pull the random sample of households, instead of using a paper based randomization table. However, we are open to considering the most efficient and cost-effective household sampling methods proposed by the firm.

Question 3: Will the subcontractor have real time access to survey CTO databases? Do you expect the subcontractor to be in charge of data collection control quality (i.e. fixing inconsistencies)? How the CB evaluation team plan to participate in this process?

Response to Question 3: The CB evaluation team will program and test the electronic instruments prior to the training. During the training and pilot, the CB evaluation team will be responsible for all updates and edits to the electronic instruments.

The subcontractor will have access to the survey CTO database, however, the CB evaluation team will also be responsible for conducting regular data quality checks to ensure that there are no irregularities in the data collection. Any issues that the CB evaluation team finds in the data will be shared with the firm to address with enumerators.

Question 4: In page 18 paragraph 1 of the RFP you introduce the concept of "qualitative researchers". What you mean by that?

Response to Question 4: This is a mistake in the RFP - we do not need qualitative researchers for this data collection effort.

Question 5: We miss room for the firm fee in your budget template. The 10% overhead you suggested covers the administrative cost, not the fee. Our fee policy is XX% of total costs. These figures are quite similar to the local averages for the industry.

Response to Question 5: Please include all anticipated costs and fees in your budget. You can modify the template as needed. During our evaluation process, we will review and get back to you as needed with any questions and/or justifications required.

Question 6: Is your project exempted from paying the 19% value-added tax?

Response to Question 6: Yes

Question 7: What is the duration of the project?

Response to Question 7: The duration of the project is approximately January 2017 - March 2017.

Question 8: What key personnel are required?

Response to Question 8: Upon selection of a data collection firm, Cloudburst will provide a subcontract to the firm for review. It may contain the name(s) of personnel from the firm that Cloudburst believes to be essential to the success of the project, based upon the firm's proposal.

Question 9: Is the data collection firm required to comply with "ATTACHMENT B - ADDITIONAL CONTRACT TERMS FROM THE PRIME"?

Response to Question 9: Attachment B will be included in the data collection firm's subcontract as a reference. The firm will be required to comply with applicable provisions of that attachment. Cloudburst will highlight the applicable provisions in the subcontract.

Question 10: Can the proposal be submitted in Spanish?

Response to Question 10: Please note that the RFP states that the proposal should be submitted in English.

(Por favor tomar nota que el RFP requiere la propuesta sea escrita en ingles.)

Question 11: The text "network of experienced Enumerators, supervisors and translator" suggested that the firm should include translators as part of the field teams. Is this a mistake in the contract, since translators are not necessary and would create unnecessary costs?

(El texto "network of experienced enumerators, supervisors and translator" sugiere que la firma debe incluir traductores como parte de los equipos de campo. Entendemos que se trata de un error de los términos de referencia, puesto que esto no es necesario e impactaría innecesaria y negativamente los costos. ¿Es correcto?)

Response to Question 11: The firm will not need to engage translators for the instrument translation. The instruments and training materials will be provided to the firm in Spanish. We will also not sample in very remote areas and therefore do not expect that the firm will require translators in the field.

(La firma no necesitara usar traductores para el instrumento. El instrumento y materiales de entrenamiento serán entregados a la firma ya escritos en español. Tampoco haremos muestreo en areas muy remotas entonces no esperamos que la firma requiera traductores en el campo.)

Question 12: Cloudburst will provide mobile devices (tablets and / or phones) that are required in the field?

(Entendemos que Cloudburst suministrará los dispositivos móviles de captura (tablets y/o teléfonos) que se requieran para dotar a los equipos de campo. ¿Es correcto?)

Response to Question 12: No - Cloudburst will not provide the Android devices for the data collection. The firm will need to acquire cost-effective Android phones in country, one for each enumerator and a couple of back-ups. Android devices purchased by the data collection firm under the subcontract will be the property of Cloudburst and must be shipped back to Cloudburst at the end of the data collection period.

(No - Cloudburst no prestara con dispositivo de Android para la colección de datos. La firma necesitara adquirir dispositivos de Androids rentable en el país, uno por cada encuestador y unos cuantos por si acaso. Los dispositivos de Android comprados por la firma debajo del subcontrato serán la propiedad de Cloudburst y serán enviados a Cloudburst al final del periodo de colección de datos.)

Question 13: If Cloudburst is not providing the equipment, what are the equipment requirements to install the survey capture programs?

(De no ser así, solicitamos informar los requerimientos de los equipos requeridos para instalar los programas de captura de las encuestas.)

Response to Question 13: Cloudburst will set-up the Survey CTO server and provide the server subscription for the electronic data collection effort. The firm will not need to worry about the cost for the server.

(Cloudburst manejará el Survey CTO server y para disponible la suscripción al server para la recolección de data. La firma no tendrá que preocuparse del costo del server.)

Question 14: We respectfully request clarification of the evaluation criteria, since the items included in number V. are overlapping with each other and do not seem to be consistent with what is described in numeral IV. For example, technical expertise overlaps with relevant experience and all with technical capability.

(Solicitamos respetuosamente dar claridad a los criterios de evaluación, ya que los ítemes incluidos en el numeral V. se sobreponen entre sí y no parecen guardar coherencia con lo descrito en el numeral IV. Por ejemplo, la experiencia técnica se sobrepone con experiencia relevante y todo ello con la capacidad técnica.)

Response to Question 14: Please highlight your technical expertise and relevant experience in your response. This experience should be integrated in a specific section or can be covered throughout the response.

(Por favor recalca su competencia tecnica y experiencia relevante en su respuesta. Debe integrar esa experiencia en una seccion especifica o por toda la respuesta.)